



Wellspring Settlement JOB DESCRIPTION

Job Title: Bank Youth Worker

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Salary: Scale D Living Wage- £22,222 per annum pro rata (£12.21 per hour).

Contract Term: Bank Worker – hours as and when required

Responsible to: Youth Services Coordinator

Management responsibility: none

Holiday: 5.6 weeks pro rata. This is paid in arrears on a quarterly basis, based on hours worked.

This post is subject to a satisfactory enhanced DBS check

Purpose of the job:

Assist the Youth Team in delivering engaging and inclusive youth club sessions for young people. Assist in organising and facilitating a variety of sports and leisure activities (e.g., table tennis, board games, etc.), encouraging active participation from all attendees. Provide support to young people individually (1:1) or in small groups as needed, helping to create a safe, welcoming, and supportive environment.

Key Tasks and Responsibilities:

1-Assist in session preparation, planning, and delivering activities and after session clear up.

2-To contribute to the overall care of the young people and to assist the management of their behaviour.

3-Guide and support young people in their personal, social, and educational development to help them reach their full potential in society.

4-Actively engage with the briefing and debriefing of the sessions

5-To support young people in the youth setting. To be comfortable talking with all young people. To participate in planned activities and grow the existing activities.

6-To support the general routines in all sessions.

7-In the case of a child with additional needs to work with staff to support individual development if appropriate.

8-To actively take part in planning and evaluation of sessions.

9-Promote a culture of safeguarding, comply with Wellspring Settlement Safeguarding, Child Protection and Safer Working practice policies at all times. Taking any concerns regarding a health or/and wellbeing to your Youth Worker Leader / line manager or senior management

10-To record monitoring using the agreed paperwork/FOCUS.

General Duties

1.To work within all Wellspring Settlement policies and procedures.

2.To engage in positive and effective communication with all Young People and colleagues on and off the Wellspring Settlement sites.

3.To promote the Settlements Equity, Diversity and Inclusion Policy.

4.To ensure a high standard of hygiene and safety.

5.To attend meeting and training as agreed.

6.To engage in positive and effective communication at all times.

7. To work in any venue deemed appropriate by line manager including trips and varies locations.

8. To generally undertake such other activities as may reasonably be required within the scope of the job

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Essential Criteria

Person Specification

Applicants must demonstrate that they have the essential criteria in order to be shortlisted for interview. Your application must show, in detail, how you meet the following essential criteria. It would also be useful to add, in addition, details of how you meet any desirable criteria that may be listed.

	ESSENTIAL	DESIRABLE
Qualifications	<ul style="list-style-type: none"> Any Qualification in Youth Work/Playwork 	Youth Work or Playwork Qualification
Experience	<ul style="list-style-type: none"> Experience in Youth Work Setting or Playwork Setting 	
Specific Skills/ Knowledge	<ul style="list-style-type: none"> Good Communication Skills Good Interpersonal Skills Good understanding of young people's behaviour, motivations, and emotional needs Patience and Resilience Good Organisation and Planning skills Problem-Solving and Decision-Making Good Knowledge of relevant issues affecting Young People Good Ethical Practice Cultural Competence Reflective Practice 	<ul style="list-style-type: none"> Knowledge of community work/working with Young People/Childrens
Attitudes/Personal Characteristics	-strong communication skills, -empathy, -patience, and a genuine desire to support young people -to be adaptable, -resilient, - have a sense of humour. -passionate about their work, builds trusting relationships, and strives to empower young people	

JRG date: 23/06/25