

**Volunteer Role Description:**

**Role Title: Community Garden maintenance volunteer**

**Location:** Strawberry Lane Community Garden, BS5

**Time Commitment:**

* 2 hours per week
* Flexible

**Role Purpose:**

We are looking for a dedicated Volunteer Maintenance Person to help us keep our community garden safe, welcoming, and functional for everyone. This role involves general upkeep of the garden and equipment, with a focus on maintaining a safe and pleasant environment for all visitors. You will work closely with the garden team and volunteers to ensure the space remains a vibrant and healthy community hub.

**Key responsibilities:**

* Perform routine maintenance tasks such as repairing garden structures, clearing pathways, and checking the safety of tools and equipment.
* Conduct basic gardening duties as needed, including weeding, pruning, and watering.
* Identify and report any safety hazards or maintenance issues to the Garden Coordinator.
* Ensure safe storage of tools, equipment, and materials to prevent accidents.
* Follow all health and safety guidelines, particularly when working alone.
* Maintain clear communication with the garden team to coordinate tasks and updates.

**Lone Working Considerations:**

* Adhere to Wellspring Settlements lone-working policy, including notifying a designated contact before and after working alone.
* Carry a mobile phone at all times for emergencies.
* Avoid undertaking high-risk tasks (e.g. using power tools) while working alone.

**Skills and Qualities Needed:**

* Practical skills and experience with basic maintenance, repair, or gardening tasks.
* Awareness of health and safety practices, especially in an outdoor environment.
* Reliable, self-motivated, and able to work independently.
* Good communication skills to liaise with the garden team and report issues.

**Benefits of Volunteering:**

* Contribute to a vibrant community project and help create a green space for community groups to thrive.
* Gain practical maintenance and gardening experience.
* Meet new people and be part of a supportive community.
* Enjoy the satisfaction of helping maintain a thriving outdoor environment.

**Support and Training:**

* Health and safety briefing, including lone-working protocols.
* Access to basic tools and equipment for maintenance tasks.
* Ongoing support from the Garden Coordinator and team.
* Opportunities for further training and development.

**Application Process:**

To apply for this volunteer position, please contact Harriet at harriet.wylie@wsb.org.uk