

Data Privacy Notice: In the UK the information people give to organisations is protected by law (GDPR). Wellspring Settlement will handle the information you give us carefully.

What information do we collect? Wellspring Settlement collects and stores the information you have provided on this form so you can become a legal member of the organisation. You are the data subject, Wellspring Settlement is the data controller.

What will we do with your information? Wellspring Settlement will use your information to keep a list of current legal members of the organisation. Your information will be held securely within Wellspring Settlement and will only be accessible to staff and certain volunteers. We will not share your data with any other organisations. We may use your data to report on our work to our Trustees, Bristol City Council and our funders. It will never be used in a way that can identify you. If we ever need to share your data with another organisation we will explicitly ask for your consent before doing so.

How secure is your information? We make every effort (by locking it away, keeping our computers safe and having a secure database) to ensure that your personal information is held safely and to stop other people being able to see it.

How long will we keep your information? Your data will be kept according to the retention schedule set out in our Data Protection Policy, which allows for your data to be retained for 1 year from the expiration of your membership.

Access to your information and correction - your rights. As a data subject, you have a number of rights. You can:

- access and obtain a copy of your data on request;
- require Wellspring Settlement to change incorrect or incomplete data;
- require Wellspring Settlement to delete or stop processing your data, for example where the data is no longer necessary for the purposes of processing; and
- object to the processing of your data where the Wellspring Settlement is relying on its legitimate interests as the legal ground for processing.

BECOME a member!



Wellspring Settlement is a charity based in Barton Hill, Bristol. We are here for the community and want to represent the community.

Many of our staff, volunteers and trustees are currently or have been members of the community. This helps us stay informed of local challenges and opportunities, and ensure that our services are rooted in what the community want and need from us.

We're glad you're interested in membership. Read on to find out more.

What is membership and why is it important to us:

Each year we hold an Annual General Meeting (AGM), where our trustees are elected and our Accounts and impact are reviewed. These meetings are open to anyone but only a member of the organisation can vote on who can become a trustee and only members can become trustees.

Membership is a requirement for our charity; our constituting document says that we must have members.

Membership is a way of us being accountable to and led by the local community.



www.wellspringsettlement.org.uk info@wsb.org.uk

Settlement Site, 43 Ducie Road, BS5 0AX - 0117 955 6971

Wellspring Site, Beam Street, BS5 9QY - 0117 304 1400

Why would you be interested

- It's an opportunity to participate and engage in what Wellspring Settlement is doing
- It's a way of contributing to your community

What do I have to do

- Fill out the membership form
- Come to the AGM each year or send your apologies
- Renew your membership each year for as long as you want to be a member
- Support the charitable objects of the organisation and accept liability, up to to £10, in the event that the company should be wound up with debts

What will I get from it

- You'll be invited to Wellspring Settlement events including our AGM
- You'll get a newsletter to keep you informed
- You'll be doing something for your community
- It's a valuable way to gain experience and insight into how a charity operates

Membership is open to:

- People living in Bristol who are interested in the work of Wellspring Settlement
- Organisations who are tenants of Wellspring Settlement or who work in Inner City and East Bristol (currently organisations cannot vote at the AGM but can attend and ask questions but people can join as individual members to be able to vote)

Your membership application will be reviewed by the Board of Trustees who reserve the right to reject your application if you do not meet the criteria

Please tear off this page, complete and return the form:

Name	
If you are joining as an organisation, please tell us the organisation you represent	
Address	
Email	

I wish to apply to become a Member of Wellspring Settlement:

- I support the charitable objects of the organisation and accept liability up to £10 in the event that the company should be wound up with debts. I agree to abide by the Constitution of Wellspring Settlement (a full copy of which is available at wellspringsettlement.org.uk/about-us/);
- I understand that Wellspring Settlement will hold and use the information I have provided on this form in line with the Privacy Notice set out below;
- I understand that my membership will expire on 31 December in the next calendar year after I joined and that it is my responsibility to renew my membership at the AGM or by responding to the AGM invitation to confirm that I wish my membership to continue.

Signed

Please read the Data Privacy Notice on the next page. If you would like to exercise any of these rights, please contact the HR Officer. If you believe that Wellspring Settlement has not complied with your data protection rights, you can complain