**WELLSPRING SETTLEMENT**

**Job Description**

**Post**: Community Access Support Service Community Engagement Worker

**Responsible to:** Locality Hub Manager

**Salary:** **Scale E, pts 22-25: £21,496 - £23,1573 pro rata per annum (successful applicants start at the bottom of the scale).**

**Hours:** 24 hours per week (Fixed Term Contract until the end of March 2023)

**Locality**: Inner, Central & East Bristol (ICE)

**Job Purpose:**

Support the development and successful delivery of the Community Access Support Service across Bristol and particularly in the locality of Inner City & East Bristol (ICE), as well as act as an advocate for health and wellbeing.

This is an exciting opportunity to drive change in Bristol by joining the CASS as a Community Engagement Worker. CASS is a unique service that works with community, equality and faith groups to improve knowledge, confidence and awareness of mental health and emotional wellbeing, and improve links to services in Bristol. Find out more about CASS at [www.cassbristol.org](http://www.cassbristol.org)

The work CASS does links community resilience and development, equalities, and access to mental health services – all of which are more critical than ever as we recover from the pandemic and consider ways to build a more equal world.

As a Community Engagement Worker, you will have a key role in engaging groups to increase their confidence and awareness of mental health and emotional wellbeing: maintaining relationships with community groups and equality groups; delivering workshops and events; and creating projects that will support groups to get their members involved in talking about mental health. Each Networker takes on a specialism around an equality strand, and we welcome applications from those with lived experience around equalities, and/or who are already embedded in a locality through work, volunteering or their personal life.

CASS is commissioned by Bristol, North Somerset and South Gloucestershire Clinical Commissioning Group, and is managed by Wellspring Settlement on behalf of the Healthy Living Consortium, a partnership of three organisations across Bristol; Wellspring Settlement in Inner and East Bristol, Knowle West Health Park in South Bristol, and Southmead Development Trust in North Bristol. Three Community Engagement Workers are each employed by one of the Healthy Living Consortium partners, working as a Bristol-wide team, led by the Project Manager.

*“For two years running I’ve attended the CASS Network event, both times I’ve come away absolutely ‘buzzing’! I’m a Community Development Worker and value the work that CASS does; it enables me to link up with so many organisations who want to work together to offer a great service to people in their community. CASS connects people and it’s great!” - Community Development Worker, Stockwood*

**Essential Criteria**

**Do you have?**

A commitment to mental health awareness, equality and community work?

The ability to represent CASS at external meetings, promote our materials, share information about other services and engage people when leading meetings?

Excellent communication skills, and the ability to work as part of a team located around the city?

**Are you able to?**

Run engaging and informative wellbeing talks, events and workshops, tailored to individual needs?

Establish, build and maintain relationships with a range of community, equalities, and faith-based organisations across Bristol and in particular in inner, central, and east Bristol (ICE)?

Inspire and facilitate joint working between organisations, mental health providers, and community equality and faith group to enable better planning of future mental health services?

Think creatively about events, projects and workshops to inform communities about mental health and emotional wellbeing, challenge stigma and start conversations?

**Main Duties and Responsibilities**

1. Attend meetings and forums to proactively network with a range of community, equalities, and faith-based organisations across Bristol and in particular in inner, central, and east Bristol (ICE), in order to build relationships and understanding of their needs in the context of health and wellbeing, share information on CASS and to feedback to CASS on key issues raised.
2. Support the asset-mapping of community, faith, and equality groups across Bristol
3. Support the development of signposting across and within community, faith and equality groups
4. Support co-production between community, faith and equality groups and the providers of Bristol Mental Health, including co-delivery of workshops and focus groups
5. Facilitate and support the delivery of mental health training to community, faith, and equalities groups, including training others to deliver/cascade mental health training to others in their networks
6. Develop and maintain relationships with the mental health service providers
7. Plan, organise and run local wellbeing events, and larger city-wide events as part of the wider CASS team
8. Contribute to the design and delivery of projects that increase mental health awareness, challenge stigma and start conversations
9. Contribute to CASS’s mental health awareness campaigns by running events, workshops and supporting social media engagement
10. To ensure that the Key Performance Indicators for CASS are delivered effectively
11. Collect relevant data for collation and entry onto CASS and HLC database, and ensure database information is current and accurate and support the Healthy Living Consortium to evaluate the impact of CASS

General Duties

1. To carry out any other duties as may be required and in keeping with the level of the post.

2. To engage in positive and effective communication with all visitors and colleagues on Wellspring Settlements sites.

3. To implement appropriate organisational policies and in particular the Safeguarding, Equal Opportunities, Lone Working and Health & Safety policies

4. To actively participate in training and team meetings as required

5. To be able to work occasional evenings and weekends as necessary to the role

6. To be responsible for using the database to enter data and information and to ensure the database information is current and accurate

7. To promote health & wellbeing and in particular mental wellbeing

9. To take up appropriate opportunities for own continued professional development and actively participate in Wellspring Settlement supervision and appraisal system.